

Greenfield Public Library Board

Meeting Minutes

11 August 2026 5:00 p.m.

1. Call to Order—5:05 p.m. by Marilyn Nickel
 - a. Board members present—Marilyn Nickel, Julie Derby, Kevin Nelson, Melissa Larson
 - b. Staff present—Danica Clayton
2. Approve Agenda
 - a. Melissa moved, Julie seconded—passed unanimously
3. Community Comments
 - a. None
4. Approve Minutes: July 14, 2026
 - a. Melissa moved, Kevin seconded—passed unanimously
5. Financial Report
 - a. June reconciliation presented, July reconciliation is forthcoming due to software changes
 - b. Julie moved, Melissa seconded to approve June reconciliation – passed unanimously
6. Bills
 - a. Melissa moved to approve bills, Kevin seconded—passed unanimously
7. Committee Reports
 - a. None
8. Librarian's Report
 - a. Counts
 - i. Reviewed door and circulation counts
 - ii. Door count up slightly from last July
 - iii. Low use cake pans were weeded, but over 100 remain
 - b. Programming Updates
 - i. Prohibition presentation had 8 in attendance
 - ii. Total summer programming attendance was 974
 - iii. Danica is working on school year programming, with consideration of changes to school schedule (no early out Wednesdays)
 - c. Friends
 - i. Friends planning for their September book fair and appreciation luncheon
 - d. HRDP Grant

- i. Fontanelle Observer newspaper books were picked up by Advantage Archives Monday at the library.
- ii. Grant activities must be complete before grant reimbursement.

9. Unfinished Business

- a. Memorial Wall - No update
- b. Capital Improvement Planning
 - i. Danica reviewed items added to the tentative capital improvement plan, including repairs (ceiling fan, basement) and high priority items (staff computer, printer)
- c. Wage Increase
 - i. Tabled - Board will work to get all library employees on the January 1st wage increase, will approve when Board determines the percent of the increase.

10. New Business

- a. Policy Additions: Volunteer, Library of Things
 - i. Tabled – Board reviewed the possible new policies but would like more time to review before sending to city attorney.
- b. County Sharing
 - i. Library is in discussion with county libraries to discuss shared needs and ways that the libraries can share the cost on those needs (large print books, read aloud picture books, take home bags).
- c. County Library Meeting
 - i. The Adair County Library Association meeting will be at the Greenfield Public Library on September 15th at 6:30pm with hopes that 1-2 board members could attend.
- d. Political Forum Event Request
 - i. There was a request from a patron that the library host a political forum. After discussion the board determined the library facilities couldn't support a program that large, the library not be involved in partisan politics, and staff time wouldn't suffice to plan a program as such.
- e. Telehealth Tablet via Marion County Public Health
 - i. The Library will receive a tablet from Marion County Public Health set up for patrons to use for telehealth appointments to increase access to healthcare.

11. Upcoming Meeting Date: September 8, 2026, at 5:00 p.m.

12. Adjourn at 5:49

- a. Melissa moved, Kevin seconded