

Greenfield Public Library Board

Meeting Minutes 10 Feb 2026

Board members present: Zack Valentine, Melissa Larson, Marilyn Dolan, Marilyn Nickel, Julie Derby, Kevin Nelson, Melissa Larson

Called to order by President Marilyn Nickel at 5:00 p.m.

Marilyn Dolan moved to approve the agenda, Julie seconded, passed unanimously

Community Comments:

- "It's actually a nice place to hang out at."

Julie moved to approve December minutes, Kevin seconded, passed unanimously

Financial Report

- The usual monthly deposit from the City hasn't been coming in recently
 - o This is being resolved and there will be a large lump sum coming soon
 - o Hasn't caused the account to go negative
- Zack moved to accept the report, Melissa seconded, passed unanimously

Bills

- Visual Edge shows significantly lower, will be higher in the future but still quite a bit lower than it was before combining with the City's contract
- Income from copies in January was higher than usual at \$156.20
- Melissa moved to approve, Zack seconded, passed unanimously

Committee Reports

- Personnel Committee—Julie will work with Danica for annual performance reviews

Librarian's Report

- Door counts were somewhat low in January
 - o There were several very cold days that kept attendance down
- Nine kid vendors signed up for kids' entrepreneurship event
- Seed swap held at end of January
 - o 30 attendees
 - o Two Master Gardeners volunteered to share knowledge
- Friends update
 - o Snuggle Up with a Good Book held on 29 January, attendance was lower than expected

- Three members helped with library cleanup last Saturday
- Historic Resource Development Program grant window is open
 - Danica had hoped to get funding to digitize some microfilm
 - Cath Olesen recently wrote a proposal for another organization, Danica will get her thoughts on our proposal
- Danica is taking a library sustainability course through the American Library Organization

Unfinished Business

- The carpet in the adult room has dried and the discoloration seems to have improved
 - Planning to rent a shampooer later this winter to clean it up
- Bridgewater contract
 - Bridgewater approved \$50 for Greenfield and \$100 for Fontanelle, which meets their legal requirement now
 - Zack moved to approve as written, Melissa seconded, passed unanimously
- Strategic Plan
 - Danica has provided the latest draft to the board and hopes to have an approval vote in March
- Carnegie funds
 - Danica would like to use part of the payment to match the HRDP grant if received
 - HRDP recipients are not announced until 1 July
 - Can put remaining funds into a special revenue account, but needs to have some sort of designation, e.g. could be earmarked for historic preservation
 - Melissa moved to allocate \$5,000 for capital improvements and \$5,000 for historic preservation, Marilyn Dolan seconded
 - Passes unanimously
- Microfilm maintenance agreement
 - The company that has been maintaining our machines has gone out of business, our repair person has moved to a new company
 - Initial quote was more than double what we have been paying
 - New quote is down to \$2,600.62 annually—more than before, but less than we have budgeted for this year
 - Previous agreement was \$1,967.98 annually
 - Marilyn D moved to approve the new agreement, Julie seconded
 - Passed unanimously
- Budget
 - City discussions continuing, so far nothing seems to be trending far from what we were expecting

- IPERS and insurance has been coming from the library's budget, but should be from the City's employee benefits funds

New Business

- Memorandum of Understanding with Friends
 - Kevin moved to approve the proposed memorandum, Zack seconded
 - Passed unanimously

Bridges Consortium agreement (Libby)

- We need to renew the agreement if we want to continue offering Libby access
- Cost is \$897.98 for FY27
 - Higher per capita than last year, but still a very good price for our usage
- Melissa moved to approve, Zack seconded
 - Passed unanimously

Next meeting 10 March 2026 at 5:00 p.m.

Melissa moved to adjourn, Kevin seconded

Adjourned at 5:46 p.m.