Greenfield Public Library Board

Meeting Minutes

14 July 2026 5:00 p.m.

1. Call to Order—5:00 p.m. by Marilyn Nickel
    a. Board members present—Marilyn Nickel, Julie Derby, Kevin Nelson, Zack Valentine, Melissa Larson
    b. Staff present—Danica Clayton
2. Approve Agenda
    a. Julie moved, Zack seconded—passed unanimously
3. Community Comments
    a. None
4. Approve Minutes: June 16, 2026
    a. Corrected two references to Marilyn Nickel that should say Marilyn Dolan
    b. Melissa moved to approved as corrected, Julie seconded—passed unanimously
5. Financial Report
    a. Bank reconciliation is not available because of a medical emergency
6. Bills
    a. City has changed accounting software and is still working to reconcile
    b. Kevin moved to approve the available bills, Zack seconded—passed unanimously
7. Committee Reports
    a. None
8. Librarian's Report
    a. Counts
        i. Reviewed door and circulation counts
        ii. Door counts up slightly year-over-year
    b. Programming Updates
        i. Lots of activity lately with Boys and Girls Club coming to story time, Blank Park Zoo presentation, and a beginner genealogy program
        ii. Prohibition presentation coming up later this month
    c. Friends
        i. Had a booth at the County Fair, three patrons won free one-year memberships
    d. Board Education—HF2490
        i. Danica briefed the board on new requirements for meeting notices
        ii. We already comply with most, but a new requirement calls for the Board to explicitly designate a posting location annually

        iii. If the agenda is amended, it must explicitly say so
    e. HRDP Grant
    f. End of Year Summary
        i. Danica showed the Board a report that will also be presented to the City Council tonight
        ii. Notably, digital checkouts decreased slightly but both physical checkouts and in-person visits increased from FY2025

9. Unfinished Business
    a. Memorial Wall
        i. Discussed the need for the potential new system to support future growth
        ii. Danica is continuing to search for an appropriate way to both recognize those who have donated significant funds and allow for future additions
    b. Capital Improvement Planning
10. New Business
    a. Board Member Positions
        i. Melissa nominated Marilyn Nickel as President, Julie Derby as Vice President, and Zack Valentine as Secretary
        ii. The slate was elected unanimously
    b. Policy Review: Confidentiality, Circulation, Display
        i. Melissa moved to add the language below to all three and approve as modified
            1. "If any term or definition conflicts with Iowa statute, the latter takes precedence."
    c. Designate Agenda Posting Locations
        i. Zack moved to designate the library side exterior door, the City Hall bulletin board, and the Library website
        ii. Melissa seconded
        iii. Passed unanimously
11. Upcoming Meeting Date: August 11, 2026, at 5:00 p.m.
12. Adjourn
    a. Kevin moved, Melissa seconded