

## Greenfield Public Library Board Minutes

Date: March 10, 2026

Board members present: Marilyn Nickel, Julie Derby, Marilyn Dolan, & Melissa Larson

Staff: Danica Clayton

Others present:

Call to order (introductions)

1. Approve Agenda: Julie moved, and Marilyn Dolan seconded
2. Community Comments: none
3. Approve Minutes: Melissa moved, and Julie seconded
4. Financial Report
  - a. Carnegie funds came through, city put the prior funds in, check error was to be \$34.24, not \$4.24
  - b. Approved: Marilyn Dolan moved, and Julie seconded
5. Bills
  - a. Spreadsheet reviewed with Danica
    - i. Microfilm maintenance bill (REMI) – covers maintenance for both machines and calls, most parts are separate
  - b. Approved: Marilyn Dolan moved, and Melissa seconded
6. Committee Reports:
  - a. Personnel – Julie & Marilyn Nickel met with Danica, conducted/reviewed the evaluation of the library director
  - b. No other committee reports
7. Librarian's Report
  - a. Counts: Danica reviewed the statistics for February
  - b. Programming updates
    - i. Director's Meetings, Visits, Continuing Ed
    - ii. Kids Entrepreneur Market was successful
    - iii. Additional programming updates for upcoming events
    - iv. Friends cooking class once per month
  - c. Grants – Historic Resource Development Program Grant (HRDP) – Danica continues to work on this
  - d. County Library Split Meeting – April 21st @ 6:30 p.m. – work session to discuss funding
  - e. Carnegie Funds
  - f. Legislation Update

- i. Public Library/Mobile Library Agreements
  - ii. Omnibus Bill (Public Library Regulation)
- 8. Unfinished Business
  - a. Bridgewater Contract is signed
  - b. Strategic Plan
    - i. Danica sent out updated version
    - ii. Acceptance of strategic plan: Julie moved to accept, Melissa seconded
      - 1. Will be “living document”
      - 2. Review annually
  - c. FY27 Budget work is ongoing, waiting for final adoption in late April
  - d. Memorial Wall
    - i. Received a quote from Christensen for approximately \$4,700 on a bookshelf style memorial; \$50/book
    - ii. Danica would like to discuss further information on requirements for how to get books added to the wall, will discuss at future meeting
  - e. Storage Room Shelves
    - i. Friends will assist financially
    - ii. U or L shape shelving to be built onto wall, project still will move forward
- 9. New Business
  - a. Behavior Policy – Animals in the Library
    - i. Approval of continuing policy of no non-service animals in library: Marilyn Dolan moved, Julie second
- 10. Upcoming Meeting Date: April 14, 2026 at 5:00 p.m.
- 11. Adjourned: Melissa moved, Marilyn Dolan seconded.