

Greenfield Public Library Board

Meeting Agenda

Tuesday – January 9, 2024 – 5:00pm

Greenfield Public Library – Junior Room

1. Call to Order
2. Approve Agenda
3. Community Comments
4. Approve Minutes: November 14, 2023, and December 5, 2023
5. Financial Report
 - a. YTD Report
6. Bills
7. Committee Reports
8. Librarian's Report
 - a. Counts
 - b. Programming Updates
 - c. Supervisors Meeting
9. Unfinished Business
 - a. Personnel Policy
10. New Business
 - a. Director Vacation, Sick, Time-off Transfer
 - b. 2024 Wage Adjustments
11. Upcoming Meeting Date: February 13, 2024, at 5:00pm
12. Adjourn

Personnel Policy

I took information from our previous personal policy, other libraries, and information provided from the State Library of Iowa In Service to Iowa Public Library Standards.

Director Vacation, Sick, Time-off Transfer

Laura wondered if the board would be interested in transferring over my leave hours over to the next year considering the circumstances of the last 6 months when I was interim director. See attached document for more details.

2024 Wage Adjustments

The City Council will be voting on their 2024 wage adjustments this month. Their wage adjustments take effect in the new year as opposed to the new fiscal year. They are looking at a 5% increase. The City Council does not have the authority to alter the library budget. The Library Board needs to determine if and what amount they would like to do for this year's wage adjustments. For reference, last year there was a 3% wage increase. I am going to put together a few more resources to help you make this decision

You are not tied to the 3% or 5%, but just as a quick reference that is what those wage increases would look like.

Title	Wage	3% Increase	5% Increase
Director (part time, up to 32 hrs.)	16.00	16.48	16.80
Public Services Librarian (part time, up to 32 hrs.)	10.33	10.64	10.85
Public Services Librarian (part time/occasional, up to 15 hrs.)	10.00	10.30	10.50