

Greenfield Public Library Board

Meeting Minutes 13 Jan 2026

Board members present: Zack Valentine, Melissa Larson, Marilyn Dolan, Marilyn Nickel, Julie Derby, Marie Warner

Called to order by President Marilyn Nickel at 5:07 p.m.

Melissa moves to approve agenda, Marilyn D seconds, passes unanimously

Community Comments: two kids present say the library is a great place to visit

Melissa moves to approve Dec minutes, Marie seconds, passes unanimously

Financial Report

- Savings interest was missing from the last statement but is shown on the latest one
- Received a few larger donations recently, which is common at the end of the year
- Zack moves to approve report, Melissa seconds, passes unanimously

Bills

- Two items (from Ace Hardware and Schultz Plumbing) are for repairs to the sink because of an ongoing leak
- Added some large print books to the collection
- Payroll includes Tessa's work while back on break
- Zack moves to approve bills, Marie seconds, passes unanimously

Committee Reports

- Personnel Committee—Marilyn N and Julie will coordinate with Danica to do annual performance reviews for staff

Librarian's Report

- Large on-site program attendance is mostly due to classes from the school visiting to watch a movie
- Door count is slightly ahead of last fiscal year and well ahead of two years ago
- Danica reported on the categories of items checked out, added to the collection, and removed
- Partnering with Greenfield Mercantile for a Kids' Entrepreneur event in February
- Summer reading planning has started
- Working with Friends of the Library to start scheduling speakers once a month beginning in April

- Adair County Library Association met with county supervisors
 - o Requested the same rural valuation split as last year, with an additional \$4,000 for each library
 - o Danica feels the libraries reported well
 - o We expect to hear the Supervisors' decision in May or June
- We will need to pursue a budget amendment because of the Carnegie donation discussed in December
 - o The City is planning to do one in the spring, so we can align with that
 - o The State Library recommends considering amendments twice during the fiscal year (e.g. December and May)
- The sink has been fixed and is in a much better state now

Friends Report

- Planning to do a Snuggle Up with a Good Book event again this year
- Last year's Give Your Heart to a Good Book didn't get as much interest
 - o Second graders at the school are being required to write book reports this year
 - o Teachers have agreed to provide copies of the books to support the event

Unfinished Business

- IT updates have caused a few minor problems
 - o E.g. the IP address for the printer had to be changed, which requires a workaround to print
 - o Danica hopes to get into the queue for fixes once the City's issues are resolved

New Business

- Director salary
 - o City Council is working on wage corrections and has flagged that our Library Director's salary is below the 25th percentile among similarly sized libraries in Iowa
 - o Council proposed an increase and will cover the cost increase
 - o Melissa moves to approve the proposed increase with the earliest allowed start date, Julie seconds, passes unanimously
- Display and Programming Policy
 - o Two entities have recently wanted to sell items in the library
 - Private individual wanted to sell bookmarks
 - Friends of the Library want to sell tote bags
 - o Current policy prohibits any person or organization from selling anything at the library

- Library may consider a Memorandum of Understanding with the Friends that would allow the Friends items to be sold
- No other action taken, existing policy remains in force
- Carpet damage
 - The pipe to the water fountain burst on Saturday morning, causing water to run into the library
 - Fans and dehumidifiers were brought in and the water was mostly dried before the library opened
 - Carpet is dry now but discolored
 - Staff will monitor the dehumidifier to see if it's still producing water; if so, we will consider contacting a remediation service, if not will shampoo the carpet

Melissa moves to adjourn, Marie seconds, adjourned at 5:46 p.m.