**Greenfield Public Library**

**Computer use and Internet Use**

The Internet is an unregulated global computer network. Greenfield Public Library provides public access to the Internet, cannot guarantee the accuracy and/or authenticity of information discovered through this resource. Patrons who find information or subject matter that is erroneous, out-of-date, illegal, offensive, and/or controversial should contact the original producer or distributor of that work directly.

Library users of the Internet should be aware of the following:

**Greenfield Public Library holds the position that only parents and legal guardians have the right – and the responsibility – to monitor and control their own minor children’s access to the Internet and to information obtained from the Internet.**

**The Greenfield Public Library cannot guarantee confidentiality over the Internet. Patrons entering personal information (credit card numbers, social security numbers, etc.) do so at their own risk.**

**The Greenfield Public Library complies with the United States Copyright Law, and all other federal, state, and local laws relating to the use of the Internet and other electronic media.**

**The Greenfield Public Library is not responsible for work or information lost due to computer or system malfunction.**

Anyone using our Internet service - including via wireless - is subject to the Library's Computer and Internet Use Policy and the Library's Conduct Policy.

Rules and Guidelines for Public Computer Station Use:

* Stations are available on a walk-in basis. Time limit on these stations is one (1) hour if another person is waiting.
* Patrons wanting to use the computer stations must check-in at the front desk. If a patron does not have or is not eligible for a library card, the patron may obtain a guest pass. Patrons may not misuse the sign-in process to gain additional periods of usage.
* No more than 2 people may use a computer station at once, except for adults with small children.
* Children 10 years of age or younger must be accompanied by an adult.
* Patrons are expected to be knowledgeable in basic computer operations. Library staff cannot always offer individualized instruction.
* Patrons may download information to their own external drives, while assuming all liability for computer virus or malware exposure that might occur.
* Printing is allowed, currently for 25 cents per page for b/w or 50 cents per page for color printing. Payments for printing will be handled at the front desk.
* Regulation of the Public Computer Stations is at the discretion of the library staff.