

Greenfield Public Library Board

Regular Meeting

12 August 2025 1700

Called to order by Marilyn 5:05 p.m.

Motion to approve agenda (Melissa, Julie)

Passes

Community Comments

None

Motion to approve minutes (Marie, Marilyn D)

Financial Report

Considered two months of bills because last meeting was before the June statements came out

Motion to approve passed unanimously

Bills

Amazon started appearing because we were approved for Pay By Invoice

Danica prefers this over the credit card

Danica has added codes to try to make the bills report clearer

Deposits section just shows what was taken to City Hall since the last report, not necessarily monthly

Donation includes the annual donation from Harrison Township (\$194.52)

Motion to approve (Zack, Marilyn D)

Passes unanimously

Committee Reports

None

Librarian's report

Counts now include both daily and monthly door counts in the board packet

Program attendance now breaks out on-site vs. off-site

Off-site will probably increase when we start doing events at the school

Farmer's Market appearance allowed for good outreach

Danica has seen other libraries doing an "annual report" on Facebook and likes the idea of doing the same here

Danica was invited to participate in interviews for the new City Clerk

Refiling project has made things easier to find

Applied last December for a grant to cut out the curb, Brian Hoadley asked Danica about it today and said it can be taken care of in September

Would cost \$200 for concrete

Danica said we'd like this done, board approves

Countywide library meeting is 16 Sep in Orient

Friends

Two events coming up in September

Book sale Fri-Sat of swap meet

Free will donations last year brought in more money than setting prices, so will do the same this year

Members dinner/membership renewal time

Unfinished Business

Strategic Plan

Misty Gray is available 8-11 Sep, 12-15 Sep, 17 Sep

Board settled on 6 p.m. 9 Sep

Board compiled a list of possible community members for the community meeting

We will need to ask them for interest—Danica will share an editable list

Bridgewater Contract—I will sign tonight & Melissa will notarize

Hoopla

Lots of positive comments, but cost is climbing

Had them turn off monthly reminder emails of remaining checkouts

Danica considering a spending cap of \$125/month and 5 checkouts/month/user

Monthly budget would be prorated by day

Staffing

One application for the open position (part time, Tessa leaving)

If we don't hire anyone, Lynn can cover some of Tessa's current times, but it leaves little opportunity for Danica to take time off

Considering alternatives if this applicant doesn't work out

Tessa said she'd still be interested in working when on break or during the summer

New Business

Policy Review

Reviewed Challenge and Reconsideration of Materials policy

Motion to approve existing policy with no changes (Marie, Marilyn D)

Passes

Naloxone Box

Zion Behavioral Health looking to move the box and considering library/City Hall as a possible location

Connections Area Agency on Aging

Wants to do Bingocize or Tai Chi (6-8 week exercise classes)

Board was hesitant about this last time it was proposed because of liability concerns

Organization has liability insurance, which Danica can ask for if we approve

Danica will ask representative to talk to us at a future meeting

Board Education – Mometrix

Test prep software available through the State Library

Requires an account but not proof of being a library patron

Board Education – Chapter 21 & 22 training requirements

All new board members appointed after 1 July 2025 have to take training on the Open Meetings Law and Open Records Law

Not required for existing members, including when re-appointed (but encouraged)

Motion to adjourn (Melissa, Marie)