

Greenfield Public Library Board

Meeting Minutes

8 September 2026 5:00 p.m.

1. Call to Order—5:30 p.m. by Marilyn Nickel
 - a. Board members present—Marilyn Nickel, Julie Derby, Melissa Larson, Marilyn Dolan
 - b. Staff present—Danica Clayton
2. Approve Agenda
 - a. Melissa moved, Marilyn D seconded — passed unanimously
3. Community Comments
 - a. None
4. Approve Minutes: August 11, 2026
 - a. Marilyn D moved, Julie seconded—passed unanimously
5. Financial Report
 - a. July/August reconciliation is forthcoming due to software changes
6. Bills
 - a. Julie moved to approve bills, Melissa seconded—passed unanimously
7. Committee Reports
 - a. None
8. Librarian's Report
 - a. Counts
 - i. Reviewed door and circulation counts
 - ii. Door count up slightly from last August
 - iii. Low programming attendance due to fewer programs giving library staff a break from summer reading program
 - b. Programming Updates
 - i. Danica presented the September calendar
 - ii. Jane Shantz to present a program later in the month
 - iii. Connections Area Agency on Aging is starting up programming again this month
 - c. Friends
 - i. Getting ready for series of upcoming events: book sale, luncheon, Halloween party, Christmas shopping
 - d. HRDP Grant
 - i. Reels have been received, invoice is on the evening's bill slate, and we can begin reimbursement.

- e. County Library Meeting
 - i. Meeting to be held in Greenfield at the library.
 - ii. Marilyn N. and Julie plan to attend.
 - f. Automatic Door Opener Issues
 - i. Danica reported on locking issues with the door opener that allowed it to be opened when locked.
 - ii. The problem was fixed. It came with a large fee that the library was able to have lowered since the problem should not have been an issue if there was proper installation.
9. Unfinished Business
- a. Memorial Wall
 - i. The library received some donations that could make this project possible.
 - ii. Danica Working on procedure and policy options regarding additions to a memorial wall
 - iii. Group iterated the importance of not be short sighted, ensuring the sustainability of the project
 - b. Policy Additions: Volunteer, Library of Things
 - i. Melissa moved, Marilyn D seconded to approve the policies to send to the city attorney for review — passed unanimously
10. New Business
- a. Donation Earmarking
 - i. Marilyn D. moved, Melissa seconded to earmark the \$5,000 donation for a printer the policies — passed unanimously
 - b. Certificate of Deposit
 - i. Julie moved, Marilyn D seconded to roll over the CD held at FNB Bank — passed unanimously
 - c. Clover Kids Usage of Space
 - i. Melissa moved, Julie seconded to approve the use of space— passed unanimously
 - d. Halloween Party – Library Open on Saturday Afternoon
 - i. Melissa moved, Marilyn D. seconded to open the library 4:30-6:30pm on Saturday, October 31st — passed unanimously
 - ii. Danica to talk to Firemates about options to encourage eating of meals outside of library
11. Upcoming Meeting Date: October 13, 2026, at 5:00 p.m.
- a. Adjourn at 5:55
 - b. Marilyn moved, Julie seconded

